

**STATE WATER RESOURCES CONTROL BOARD
DATA SUBMITTER REGISTRATION FORM**

Directions: Please insert the information, sign and return the completed form to the CIWQS Help Center.

A data submitter is any individual authorized by a legally responsible official (LRO) to enter data into the online eSMR database. A data submitter may be other agency employees, contractors, labs, etc. A LRO is the only individual that can authorize data submitters on behalf of their agency. This form enables agencies to register a data submitter for eSMR.

1. Data Submitter Registration Information

Print Name: _____
Mailing Address: _____
Phone Number: _____
FAX Number: _____
E-Mail Address: _____
Agency: _____
Order number: _____
Facility: _____
Title/Role: _____

Signed: _____ Date: ____ / ____ / ____

2. Approved by a Legally Responsible Official for the agency on file with the State Water Board

I, _____, certify that I am a legally responsible official for
print name

_____. My signature on this form authorizes a data
agency

submitter account to be created within CIWQS for the individual listed above. A data submitter account will allow this individual to enter, edit, and delete data associated with eSMR reporting for the agency.

Regional Water Quality Control Board: _____

Agency WDID #: _____

Signature: _____ Date: ____ / ____ / ____

Mail, Fax, or e-mail completed form to:

CIWQS Registration

P.O. Box 671

Sacramento, CA 95812

Fax: (916)341-5935

E-Mail: ciwqs@waterboards.ca.gov

NOTE: Please call the CIWQS Help Center with any questions regarding this form at (866)792-4977.